

Recommendation to Pastoral Council and Finance Council

Recommendation:

Approve fixing the minor air quality situation in the parish center for a not-to-exceed total budget of \$12,000.

Rationale:

- The air sampling study done in 2009 identified the presence of mold in one office and in the crawl space under the parish center floor. In the current configuration, the return air comes from the crawl space.
- The solution to the problem is adding return air ducts from the individual rooms to the central air handlers, thus bypassing the crawl space.
- The not-to-exceed total budget amount was increased to \$12,000 from a preliminary estimate of \$6,000 because the preliminary estimate was low compare to actual estimates for the work. Also, StC just learned that the Town of Ithaca requires a building permit for this type of work (alternations to existing building systems). To issue a building permit, the Town requires drawings signed by a licensed engineer. Thus we must pay design fees for the drawings.
- There are sufficient funds in the total budget for the five critical projects to accomplish this work.